



Black Engineers Association

Executive Board Meeting Minutes
November 24, 2014

BEA Board Member Attendance				
Position	Name	Present	Late	Absent
President	Ayeisha Rucker	X		
Vice President	VACANT			
Treasurer	Safa Mannah	X		
Secretary	Yodit Chere	X		
Programs Coordinator	Osereme Ujadughele			X
Membership/Academic Excellence Chair	Anwana Ntofon	X		
Engineering Joint Council Rep	VACANT			
Black Leadership Council Rep	Emmanuel Belonwu		7:24	
NSBE Senator	VACANT			
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Additional Attendants				
General Member	Ajee Boyd	X		
	Titus Garrett	X		
	Shannel Williamson	X		
Regional Vice Chair	Ryan Taylor		7:43	

- I. **Call to Order** at 7:10 by **Ayeisha Rucker**

- II. **Review of Open Action Items**
 - a. No open actions to report on

- III. **Updates from the Board**
 - a. Treasurer
 - i. All the people who went to FRC will fill out reimbursement forms
 - ii. Will know by Tuesday, 11/25, when to turn in the forms
 - b. President
 - i. Black Family Week presentation update (date: Wed, 2/11)
 1. History of engineering event
 - ii. Collaboration with UOP, Sac State
 1. Possible basketball competition in Winter/Spring
 - c. Academic Excellence/Membership
 - i. Got notification from CALESS for collaboration
 - ii. Retention programs from other schools
 1. NSBE-Mon (UCLA)
 - a. Each chapter has stats and get experience points for doing well on assignments and tests
 2. One-on-one sessions for academics
 - d. Black Leadership Council Rep
 - i. Possible quarterly retreats
 - ii. Hiring for positions in ASUCD, SRRC



IV. Main Topics

- a. Vice President Candidate Speech: Titus Garrett
- b. BSU Outreach Tutoring for Natomas High: Yodit Chere
 - i. BSU's External Outreach Coordinator is creating a tutoring program for the BSU in Natomas High School starting in winter quarter
 - ii. It will be monthly or bi-weekly during the school's lunch period
 - iii. He is looking for volunteers to become tutors
 - iv. Exact details have yet to be determined
- c. Plans for Winter Quarter
 - i. Want to have updates from each board member, more interaction
 - ii. Deciding 1st board meeting of winter quarter
 1. Board meeting: Tuesday, 1/6 @ 6pm
 - iii. Poll for general meetings will be posted on Facebook, options based on board schedule (TWR 6 or 7)
 - iv. Meeting rotation:
 1. Board, general, fun
 - v. Possible speakers to come for general meetings:
 1. Hope Merritt from Intel
 2. Possible chapter visit by regional board members not Ryan
 3. Contact Accenture again
 4. Collab with CALESS
 5. Visits from Alumni
 6. Stress reliever/life moral/self help meeting
 7. Get food/snacks
 - vi. Possible fun meeting events:
 1. Basketball tournament fundraiser w/UOP
 2. Bowling w/Sac State
 - a. Plan for third week of Winter
 3. Picnic Day campus visit from kids in Oakland
 4. Sac LINKS girls program
 - a. Contact them to figure out what to do
 5. Sacramento Area Youth Speaks
 - a. Possibly get into contact with a coordinator
 6. Trips to Sac?
 - a. Poetry nights at Queen Sheba's in Sacramento
 7. Community Service
 - a. Picnic Day volunteer event
 8. NOTE: try to keep to more technical events/programs for community
 - vii. Possible programs to trial in Winter Quarter:
 1. 3.0 club



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2. Academic Excellence workshops
3. Accountability Buddies
 - a. Get together people who will be in similar areas to help
 - b. More advantageous to start these programs with board and then spread out to general members
 - c. Can also have tiered reward system
 - d. Select pairs based on personalities, majors, random (structure system that will generate the most compatibility)
 - e. Start with board in winter and if successful, start with general in spring
 - f. Create a list of criteria for creating pairs
 - g. Board should also branch out to a few general members to create informal mentorship
4. Retention Program
 - a. Tips /tricks tools to help chapters create academic excellence
- viii. National Convention (March 25-29)
 1. Need Senators
 - a. Possible candidate: Randall White
 2. Get the board members to register for nationals before winter quarter
 - a. Send confirmation email to President
 3. Use different system for amount of reimbursement based on registration date
 4. Make a cap for number of people to take and can change it as we go
 5. Get incentives for members to consider going
 6. Note: Membership for people who aren't STEM majors will cost more for NSBE registration and national registration
- ix. Grants
 1. Go to Lyndon in CSI to get help writing grant applications
- x. Create Formal Process for Inducting members to Board
 1. Bring up vote for new board member to general members so they can vote in new people
- xi. Intel sponsorship
 1. Get intel to sponsor shirts
 - a. Get metrics on our members for Hope Merritt
 - b. Need to be able to maintain membership that will go to Intel
- xii. Academic Excellence
 1. Study Jam builder
 - a. Major/course specific
- xiii. Note: We should always have accountability for what events/programs we do as students and board members
- xiv. Note: Ryan was contacted by Teach for America and possible to create a partnership/TORCH opportunity



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V. **Meeting Adjourned at 8:59 by Ayeisha Rucker**